



# The Parish of Swindon New Town

## Goan Community Co-ordinator Job description

### Role context

Swindon New Town is a large and diverse Church of England parish pursuing an exciting programme for growth through our Mission Project. The parish serves the urban centre of Swindon, with three churches and a town-centre chapel. We are seeking to renew our witness to Christ and mission, with a particular focus on developing the ministries of lay people.

The parish, and particularly the Broadgreen district, is home to one of the largest Goan communities in the UK. Members of the Goan community make up a majority of the congregation at S. Luke's, where a weekly bilingual Konkani-English Mass is now established.

This appointment is funded until March 2026 through the national Church of England's Vision and Strategy unit. The Goan Community Co-ordinator will be part of the Mission Team with the Parish Priest, Mission Priest and lay Mission Worker. Our Mission Project is about the parish seeking to grow numerically, in depth of discipleship and in outreach into the community. This role would focus on finding creative ways to enable more active participation by members of the Goan community in the life of the parish.

### Role details

- Salary - £30,000 per annum pro rata (equivalent to £250 per month)
- ½ day (3.5 hours) a week.
- Deadline for applications - noon on Monday, 13 November 2023.
- Role to begin - as soon as possible.
- Employer - the Parish of Swindon New Town PCC. Line management by the Parish Priest or Mission Priest.
- Leave entitlement - 5.6 weeks per year (inclusive of public holidays), calculated on a pro rata basis.
- Six-month probationary period.
- Working at weekends and evenings will be required, but precise hours will be negotiated with the Parish Priest.
- The person appointed will require an enhanced DBS check.

### Key responsibilities

- Work with the clergy and lay leaders to develop and implement a programme to help people from the Goan community to feel welcome and at home in the churches of the parish and able to participate actively in the life of the parish.

- Help identify and build a team of lay volunteers from within the Goan community for particular ministries – including servers, readers, musicians, intercessors and catechists – so as to encourage more active liturgical participation and a greater sense of belonging in the parish.
- Co-ordinate and encourage others to be involved in organizing social activities for members of the Goan community within the parish, particularly those who are socially isolated.
- Work with the clergy and mission team to develop liturgical, musical, prayer and catechetical resources in Konkani, including resources for children and young people.
- Publicize details of and encourage participation in services and events within the Goan community locally, translating publicity into Konkani.
- Identify, nurture and equip lay leaders from within the Goan community to serve in the wider life of the church.
- Capture learning about good growth through keeping a field journal recording this work and contribute to the sharing of learning.
- Follow robust safeguarding practices when engaging with young people or vulnerable adults, and recruiting volunteers in accordance with safer recruitment guidance, supported by the parish safeguarding officer. Follow all the policies and procedures set out in our parish safeguarding policies. Attend relevant safeguarding training.

#### **Person specification**

- A commitment to sharing the Gospel, catholic spirituality and the life of the Church, lovingly and with joy.
- Strong written and spoken Konkani and English.
- A willingness to participate fully in the life of the churches of the parish and the wider community, and an ability to build links with people and organizations within the Goan community.
- Experience of working with volunteers.
- An understanding of the importance of robust safeguarding practice, including safer recruitment.
- A commitment to ongoing personal growth and development.
- There is a genuine occupational requirement for the person appointed to be a practising Christian able to work within the ethos and vision of the parish.

**For further details about the role, or for an informal conversation, please contact the Parish Priest, Fr Toby Boutle – [fr.toby@psnt.uk](mailto:fr.toby@psnt.uk)**

**Applications are by application form (see <https://www.swindonnewtown.co.uk/>) to be submitted to [office@psnt.uk](mailto:office@psnt.uk)**

**by the deadline of noon on Monday, 13 November 2023.**

